

## **TEAR AWAY PRINTING SERVICE FORM**

Please print, complete and return to  
**MCSJ, 4 Goonbarrow Meadow, Bugle, Cornwall, PL26 8FW, UK**

Name	
Address	
Phone/Mobile – useful in case of a problem	
Email – essential for informing you when we've received your artwork.	

How many A4 sheets have you sent?	
How many copies do you want of each sheet? Please make it very clear if you want multiple copies of only some of your sheets.	
Total cost of your order at £1 per A4 sheet – please send a cheque for this amount, made payable to Julia Rai	

### **IMPORTANT INFORMATION AND DISCLAIMERS**

We promise to be very careful in handling your artwork and we guarantee to make clean copies of what you've sent using the correct quality paper and an iron based toner. Our equipment is being used to make tear away sheets constantly, not only by students for our Texturing class but also by the tutors working with PMC. This means that you are entrusting your designs to experts who will make sure you get a good copy ready to use with polymer clay in the tear away technique.

We assume you know how to use the printed sheets to create tear away textures and no tuition will be given on this by phone, email or post. If you want to learn how to create unique textures then please visit our website to book the Unique Textures course at the school.

We can only copy exactly what you send us. If your original artwork is not very clean and clear, you will not get a good copy. We take no responsibility for the final result you get from using your printed sheets.

We do not take any responsibility for artwork lost in the post. When your artwork is received we will email you to confirm we have it and we will email you again when it is ready to be sent back to you. **YOU MUST ENCLOSE A STAMPED, SELF ADDRESSED ENVELOPE FOR THE RETURN OF YOUR WORK.** Please make sure this envelope is large enough for your original artwork and your printed sheets. We will make sure some cardboard is put in the envelope to prevent it getting bent in transit. Please also make sure you include enough postage on the return envelope bearing in mind it will be heavier than the one you originally sent to us.

#### **When you send us your work you are agreeing to the above terms.**

I, ..... (please print name) would like you to print the enclosed artwork for me to use with the tear away process and I accept the above terms.

☐ Please tick to confirm that you have enclosed a stamped, self addressed envelope for the return of your artwork.

☐ Tick to confirm that you have kept a copy of your original artwork. We cannot be held responsible for artwork that goes astray in the postal system.

☐ **Cheque.** I enclose a cheque (made payable to Julia Rai) for £.....

Your work will be returned to you with the printed sheets within 10 working days of us receiving them.